 **Accommodation Registration Form**

**ICDM 2020**

Please completed and send to sales Manager emails [terry.park@fourpointsseoulnamsan.com](file:///C%3A%5CUsers%5CP20180632%5CDesktop%5C%ED%85%8C%EB%A6%AC%5C2020%5C20%EB%85%84%20MICE%20%EC%A0%9C%EC%95%88%EC%84%9C%5CSIDEX%202020%5Cterry.park%40fourpointsseoulnamsan.com)

**RESERVATION DETAILS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Check-in Date** |  | **Arrival Flight** |  | **ETA** |  |
| **Check-out Date** |  | **Departure Flight** |  | **ETD** |  |
| **Last Name** |  | **First Name** |  |
| **Phone** |  | **Country** |  |
| **E-mail** |  |

**ROOM TYPE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Room Type** | **RACK RATE** | **Special Rate** | **Breakfast** |
| **Superior** | □Double □Twin | KRW 335,000++ | **KRW 120,000++** |  |
| **Deluxe** | □King □Twin | KRW 380,000++ | **KRW 180,000++** |  |

·The above rates are subject to 10% Service Charge and 11% VAT

·All rates quoted are net and on a per room per night basis.

**TREMS AND CONDITIONS**

·Check-in time is after 15:00hrs. Check-out time is before 12:00hrs. For any guests who would like immediate guaranteed access to their rooms prior to 14:00hrs check-in time, this will be subject to availability

·Any no-shows or cancellations received not within 24 hours notice, the cost of one nights room charge will be charged to credit card

·By providing above mentioned credit card details, cardholder agrees to the reservation guarantee policy.

**Authorized Approval(Block Letters)**

**Signature** **Date**

|  |  |
| --- | --- |
| **Guarateed by** | * AMEX □Diners □JCB □Mastercard □Visa
 |
| **Cardholder’s Name** |  | **Signature** |  |
| **Credit Card Number** |  | **Expiry Date** |  |